

# Livres Canada Books

## SAMPLE AUDITOR STATEMENTS

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### Audited Financial Statements

The Applicant must submit the company's audited financial statements and a signed statement by an independent public accountant on the accountant's official letterhead confirming the level of their net eligible export sales (Application Form – Part B, Line 3) for their most recently completed financial period. The audited financial statements and the statement by the accountant on net eligible export sales must refer to the same financial period.

### INDEPENDENT AUDITOR'S REPORT

Livres Canada Books:

#### Report on the Financial Information

We have audited [the Applicant's] schedule of net eligible export sales for the period ended [date]. Net eligible export sales have been calculated by management in accordance with Livres Canada Books' existing guidelines.

#### Management's Responsibility for the Financial Information

[The Applicant's] management is responsible for the preparation and fair presentation of this financial information, in accordance with the Livres Canada Books guidelines and for such internal control as management determines is necessary to enable the preparation of financial information that is free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on this financial information based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial information is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial information. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial information, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial information in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial information.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Opinion

In our opinion, [the Applicant's] net eligible export sales for the period ended [date] in the amount of \$[Amount] present fairly and were calculated in all material respects in accordance with the Livres Canada Books guidelines.

### **Basis of Accounting and Restrictions on Distribution and Use**

Without modifying our opinion, we draw your attention to the fact that the financial information has not been, and was not intended to be, prepared in accordance with Canadian generally accepted accounting principles, and is solely for the information and use of [the Applicant] and Livres Canada Books. The schedule of financial information is not intended to be, and should not be, used by anyone other than the specified users or for any other purpose.

[Accountant]  
Licensed Public Accountants

[Address]  
[Date]

### **Review Engagement Report**

When no audit has been performed, the Applicant must submit a review engagement report on the company's net eligible export sales and a signed statement by an independent public accountant on the accountant's official letterhead confirming the level of their net eligible export sales (Application Form – Part B, Line 3) for their most recently completed financial period. The review engagement report and the accountant's statement on net eligible export sales must refer to the same financial period.

### **INDEPENDENT AUDITOR'S REPORT**

Livres Canada Books:

As requested by [the Applicant], we have reviewed the schedule of net eligible export sales, as defined in the current Livres Canada Books guidelines, of [the Applicant] at [Applicant's address] for the year ended [date]. Our review was made in accordance with the Canadian generally accepted standards for review engagements and accordingly consisted primarily of enquiry, analytical procedures, and discussion related to information supplied to us by [the Applicant].

A review does not constitute an audit and consequently we do not express an audit opinion on the schedule of net eligible export sales.

Based on our review, nothing has come to our attention that causes us to believe that the sum of \$[Amount] confirmed in this schedule of net eligible export sales is not, in all material respects, in accordance with the provisions of the current Livres Canada Books guidelines.

[Accountant]  
Licensed Public Accountants

[Address]  
[Date]